



Position Description

Classification Title:	Lecturer (D80)
Working Title:	Lecturer
Supervisor's Working Title:	Assistant Dean, School of Biology, Chemistry, and Biochemistry
Hours/Shift:	Per-semester basis
Department:	Chemistry
Supervisory Position:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Employee Category:	Instructional Academic Staff
FLSA Status:	<input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Non-exempt
Date Created/Updated:	March 2022
Position of Trust:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Defined as: Having access to vulnerable populations, property access, financial/fiduciary duties, and all executive positions)
Position of Trust with Access to Vulnerable Populations:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Defined as: Position requires unsupervised or significant access to minors, under the age of 18 who are <u>not</u> enrolled or accepted for enrollment at a UW System Institution, and medical patients)

Position Summary

UW-Stevens Point is establishing a pool of qualified adjunct faculty to teach laboratory sections associated with 100-level Chemistry courses. The adjunct pool is used to select part-time faculty that most closely meet the department's needs on a course by course basis.

The laboratory instructor will work with a course's instructor of record to determine how to approach each laboratory activity. The laboratory instructor will then lead students in chemical laboratory activities, answering questions and demonstrating techniques as needed. Although most labs are taught during regular business hours, evening labs are possible. The Department of Chemistry is committed to fostering an intellectually rigorous, equitable, diverse, and inclusive learning environment. This position is on a per-semester basis. Summer teaching may be available.

Primary Responsibilities:

	%
A. Undergraduate Teaching <ul style="list-style-type: none">Facilitates laboratory instruction for one or more courses, including assessment of student performance	100
B. Other Responsibilities <ul style="list-style-type: none">	

Qualifications – Knowledge, Skills, and Abilities:**Required Knowledge, Skills, and Abilities**

- Earned the minimum of a bachelor's degree in Chemistry or a related discipline from an accredited college or university

Preferred Knowledge, Skills, and Abilities

- Earned doctorate in Chemistry or a related discipline.
- Experience in collaborative and/or inclusionary settings
- Demonstrated commitment to student success
- Experience and evidence of success with college level instruction

Physical Effort/Demands:

- Sitting
- Standing
- Walking
- Lifting your arms above your head to reach high, possibly difficult, areas
- Frequently lift 1 – 10 pounds
- Occasionally lift 10 – 30 pounds

Equipment Operated:

- Various computer systems and/or software, calculator, fax machine, office copier, telephone, and other electronic office devices, laboratory apparatus (beakers, etc.)

Working Environment:

The noise level in the work environment is usually quiet.

This position description should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of the job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated on this description.

This position description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the position change.

UW-Stevens Point is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the University will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee Name

Date

Employee Signature

Date

Supervisor Name

Date

Supervisor Signature

Date